FOR MYSORE STATE

Revenue (1953) Department.

Ms. SERIES.

G.O. NO. 3

Dated the 16th November 1953

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26.11.53

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[Despatch Abstract.]

Establishment - Temporary - (South Kanara) - Dy. Tahs office, Hosdrug - Employment of an upper division clerk - Retention of a lower division clerk and a typist - Provisional Orders passed.

REVENUE DEPARTMENT.

Subject:-

Establishment - Temporary - (South Kanara) - Deputy Tahsildar's Office, Hosdrug - Appointment of an Upper Division Clerk - Collector's proposal - Recommended.

Station: Madras. No.M.4673/53-1 Dated 27-8-53.

Sri.W.R.S.Sattianathan, I.C.S., Commissioner of Land Revenue.
Sri.A.R.Rajaratnam, I.A.S., Joint Secretary

Read:-From the Collector, South Kanara, Ref.C.No.A1.21766/52-7 dated 22-7-53.

REFERENCE:--

pp 4-5 infra

Submitted to Government.

2. The statistics furnished in Statement No.II enclosed to the Collector's letter show that the average number of currents received by the nine clerks, is 13 per day per clerk. If an additional Upper Division Clerk is employed, the average will be reduced to 11.6 per clerk per day. The Board therefore agrees with the Collector and recommends that the Government may be pleased to sanction the employment of a temporary Upper Division Clerk in the office of the Deputy Tahsildar, Hosdrug for a period of one year from the date of appointment.

For JOINT SECRETARY

To
The Secretary to Government, Revenue Department.

CSR/27-8

2

R. D.

T. M.

From
The Under Secy
Rev Dept

To
The Asst. Secy
Bd of Rev (L.R.)

Estt - Lempy - (South Kanara) - Dy Tahsildar's office, Hosdurg - Appointment of an upper division Clerk - Proposals.

Memo from the Bd of Rev Ref No. M.4673/53-1 dt/27-8-53

Please send urgently a copy of the Collector's letter mentioned in your reference cited as it ~~does not appear to have~~ has been received here.

Yours

3

Revenue Department
Subject

Establishment- Temporary (South Kanara) Deputy Tahsildar's office, Hosdrug
Appointment of an upper division clerk- Collector's proposal recommended.

Station:Madras Ref.No.M. 4673/53-2 Dated: 8th September 1953

From

Sri W.R.S. Sattianathan,I.C.S.,Commissioner of Land Revenue,Madras
Sri A.R. Rajaratnam,I.A.S.,Joint Secretary, Board of Revenue,Madras

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Read: Board's Ref.M. 4673/53-1 dated 27.8.53. p 1 ante
Govt.Revenue Telephonic message ~~dtx~~ No.419/53 p 2 ante
South Kanara Collector's No.A1. 21766/52-7 dated 22.7.53.

Reference: pp 4-5 infra

A copy of the Collector's letter cited with its enclosures is submitted herewith.

For Joint Secretary.

To the Secretary to Government, Revenue Department, Madras

yrm. 8/9/

4

IN DUPLICATE.
Ref.C.No.A1.21766/52-7.

S.Kanara Collector's office,
Mangalore dated 22.7.53.

From

Sri A.Mahalingam Chettiar, B.A.
Collector of South Kanara.

To

The Secretary to the
Board of Revenue
Land Revenue, Chepauk
Madras 5.

Sir,

Sub: Establishment--temporary--Deputy Tahsildar's office Hosdrug--appointment of an upper Division clerk--proposals--report submitted.

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As a result of the conversion of the Hosdrug sub ~~treasury~~ taluk into an independent one with effect from 1.12.47 and the opening of a sub treasury with effect from 1.2.49 there has been abnormal increase in work in the Dy.Tahsildar's office Hosdrug. Prior to the conversion of the sub ~~treasury~~ taluk into an independent one there was the following clerical staff to regular revenue work
(i) Upper Division clerk (permanent) 1
(ii) Lower Division clerks (permanent) 2
(iii) lower Division clerk (temporary) 1 sanctioned in G.O.Ms.No.1430 Revenue dated 11.7.44 for increased work.
There was also a separate Lower Division clerk for civil supplies work.

2. After the conversion of the sub taluk and the opening of the sub treasury the following additional clerical staff has been appointed besides converting the post of Upper Division clerk into that of an Accountant on Rs.110/-

(a) L.D.C. 1 Appointed with reference to G.O.Ms.No.2169 Rev dated 16.9.47 and continued without sanction. Please see separate report Ref. C.No.A1.21766/52-6 dated 22.7.52 for satisfaction of the appointment
(b) Lower Division Accountant 1) Sanctioned in G.O.Ms.No.126 Peon. 1) Rev dated 19.1.49 for sub treasury work.
(c) Lower Division clerk 1 } Sanctioned in G.O.Ms.No.2536 Rev dated
(d) Typist. 1 } 26.9.49 for increased work.
(e) L.D.C 1 } Sanctioned in G.O.Ms.No.1595 Rev dated
Special P.I 1 and } 29.5.52 for disposal of darkhast
peon 1) } applications.

Besides the above staff there is one L.D.C for Food Production work. Statement No.I enclosed to this report shows the staff working in the Dy.Tahsildar's office Hosdrug.

3. In spite of the appointment of additional staff as stated in paragraphs 1 and 2 above, the two R.D.Os of Puttur who inspected the Dt.Tahsildar's office Hosdrug in 1952 found the work in that office in an unsatisfactory condition and they have stressed the need for the appointment of an Upper Division clerk for supervising the work of the clerks in the B.Section as the Accountant and Dy.Tahsildar cannot do this work effectively. My predecessor Sri C.A.Ramakrishnan, personally inspected the Dy.Tahsildar's office Hosdrug and has expressed the opinion that an U.D.C is quite necessary to improve matters and that the U.D.C could be given also Land Acquisition Alienation and some tough subjects. I have also considered the matter in detail. The magisterial work of the Dy.Tahsildar is heavy, and he cannot exercise effective direct supervision over the work of clerks. The Accountant has three clerks in the A.Section and on account of the need to pay greater attention to treasury work he cannot reasonably do justice to supervision work of the B.Section which has 4-5 clerks. Statement No.II enclosed to this report shows the no. of clerks in each section and the statistics of

emphasised by the Accountant General and the

P.T.O.

work of each clerk. Statement No.III is a comparative statement of Criminal cases received and disposed of during the six months from July to December in 1952 in the Sub Magistrates courts in this district. These statements will justify the appointment of an U.D.C for supervisory work. I, therefore request that the Board may be pleased to move the Government to sanction the appointment of an U.D.C. for a period of one year in the first instance in the Dy.Tahsildar's office Hosdrug.

4. The financial implications of the proposal is as follows:

Pay	Rs.80/-
Dearness allowance	Rs.24/-
House Rent allowance	Rs.3/-
Supervisory allowance	Rs.5/-
Total per month	112
Per year	Rs.1344 or 1350.

Yours faithfully,

For Collector.

Enclosure II to this office L. Dis.2794/53 dated 23.5.53. 6

A1.
Maintaining Land Revenue Chitta
Passing of bills of village officers of 34 villages of this sub talu

A2
Attending to disbursement and receipt work in sub treasury.
Pension payments. All kinds of work connected with treasury.

A3.
Evacuee Ledger--Maintaining--Service registers of Ew the incumbants of this office. Preparation of Pay bills--T.A bills--forest offence-register. O.B.A register--All registers connected with the Establishment work.

B1
P.Memo register--register Nos.5,7 and 8A

B2
In addition to the work shown in the statemont this clerk attends to record work. Copy application etc

B3.
All accounts relating to Civil Supplies, preparation of pay bills etc of the Civil Supplies Establishment, accounts relating to gruel centre.

B4.
Loan register relating to Government's Food production scheme.
R.W.S. Minor Irrigation.

B5.
This is the special post sanctioned for the disposal of dharkast applications. Election wor' is also being attended to by this clerk for want of suitable hands to attend to this work.

C Clerk (Magisterial)
All Criminal registers No.4,6,7,8,10,11,15,22,22A etc., writing of summons etc of the Criminal cases Sub jail registers--Administration Register. Lock up register, Labour register--all accounts relating to sub jails.. Gun licence Register.

Deputy Tahsildar's office)
Hosdrug dated 23.5.53.)

Sd/xx xx
For Dy.Tahsildar.

-True copy-

For Collector

Statement II showing the distribution of clerks in the A and B Sections with statistics of work.

Designation of clerks.	Total No. of currents (including replies 4,5,6,7,8A currents Pdl. etc received during 1951	1952	Average per day per clerk. 1951	1952	Remarks.
1	2	3	4	5	6
	A.SECTION				
A1	985	1235	6	7	These clerks have to attend to treasury and special funds work besides the correspondence noted in Cols. 3 to 5. Please see the statement of work allotted to each clerk. No. of challans in 1952 is 7613 and Rs. is 7082
A2	824	1084	4	6	
A3	3195	3282	18	18	
	B. SECTION				
B1	2296	2085	13	11	
B2	5361	5987	32	33	
B3	1900	2224	10	12	Civil Supplies clerk
B4	1401	1502	8	8	Food Production clerk
B5		919	-	9	For disposal of darkhast applications
Typists	368(a)	979(a)	33(b)	38(b)	(a) Per month (b) per day
	C. SECTION				
C1	1172	2210	6	12	Magisterial clerk

Note: A statement of work allotted to each clerk and a statement of registers maintained by each clerk is enclosed.

S.Kanara Collector's office,
Mangalore dated 23.7.53.

For Collector.

Statement I Showing the Staff (Permanent and Temporary) in the establishment of Dy.Tahsildar Hosdrug.

Item No.	Designation of the Post.	No.	Remarks.
	(a) Shown as permanent in the pay bill		
I	D.T.	- 1	
II	Accountant on Rs 110/-	-1	
III	Lower division Clerks	-3	(Out of these one is a temporary L.D.C appointed with reference to G.O.Ms No. 2169 Rev d/16.9.47. Please see the sanctioned ratereport Ref: A1-21766/52 6 dated 22.7.53.)
IV	Shreff	- 1	(One out of the 2 shreffs in T.O. Kasargod transfered to the D.T's office)
V	R.I's (L.D.Cs)	- 2	
VI	Peons	-8	Hosdrug and Nileshwar Firkas (For the D.T- - 1 for Office -2 For 2 R.Is - 2 For 2 Firkas- 2 For the sub jail - 1 8
	(b) Shown as temporary in pay bills.		
VII	Lower Division Clerk	- 1	Sanction for increased Work in G.O.Ms No. 1430 Rev dated 11.7.44. Proposals for making the post permanent negatived in Board's L.Dis A1-62/52, d/2.7.52. The present sanction will expire on 31.3.54-G.O.Ms No. 1123 Rev d/ 20.4.1953.
VIII	L.D.A	- 1	Sanctioned for the Sub Treasury with effect from 1.2.49 in G.O.Ms NO. 126 Rev d/ 19-1-49 -Present sanction will expires on 30.9.53. G.O.Ms No. 174Rev.d/ 17.1.53.
IX	Peon	- 1	
X	Lower Division Clerk	1	Sanctionnd in G.O.Ms No 2536 Rev d/26.9.49 for increased work. Present sanction will expire on 31-10.53 G.O.Ms No. 3015 Rev d/ 13-11-52
	Typist	- 1	
XII	Lower Div. Clerk (FP)	-1	Sanctioned in G.O.MsNo. 1232 F &A d/24.10.1949 for Production work present sanction will expire on 31.3.54 G.O.Ms No. 129/53 F&A (FP) / 30.3.53
XIII	L.Division Clerk	- 1	Sanctioned of G.O.Ms No 1595Rev. d/ 29.5.52. for disposal of darkast application - Present sanction will expire on 31.8.53 G.O.Ms No.300 Rev d/31.1.53.
	Spl. R.I	- 1	
	Peon	- 1	
XIV	L.D.C	- 1	Sanction for civil Supplieswork- Present sanction will expired on 30.6.53 , but the Board of Rev. (C.S) has permitted its continuance beyond 30.6.53 Board's Ref FII-80673/53 (C.S) d/29-6-53-
	(C.S)	- 1	
	T.S.C	- 1	
	A.T.S.O	- 1	
	Peons	- 2	
XV	Upper Division Clerk	-1	For election work up to 15.10.53 G.O 1278 Pub(Elc) dated 15.5.53.
	Peon	- 1	

For Collector.

ITEMS OF WORK ATTENDED TO BY EACH CLERK

A1.

1. Jamabandy Jamabandy returns and other items.

2. Tasdik.

3. Bought in land.

4. Village Officers- 36 Vouchers and monthly accounts.

Cattle Pounds- 18 Vouchers - and monthly accounts. -- Special funds.

5. Fore cast- reports.

6. Season report.

7. Cesses.

8. Revenue Recovery.

A2.

1. Maintenance of the receipt accounts of the sub treasury.

2. Maintenance of the Disbursement accounts of treasury.

3. Stamp account sub registers etc.

4. Opium.

5. Prohibition.

6. Pension Both Civil and Military (About 110) Pensioners).

7. Contingencies and permanent advance.

8. Amanath accounts.

9. Correspondence and various periodicals connected with all the above subjects.

A3.

1. Establishment.

2. Forest Offence.

3. Miscellaneous.

4. Evacuees.

5. Budget and control of expenditure under 25 G.L. and other Estts.

6. Mines and Minerals.

7. Education.

8. Office proeedure.

9. Forests.

B1.

1. Encroachment.

2. Land Acquisition.

3. Alienation.

4. 7R cases.

5 8A registers

6 F.B Registers

7 Escheat

8 Revenue Inspector's diaries,

9 Revenue Records and Registration

10Relinquishments

11 Leases under 24-A

B2.

1 S.K.R

2 K.R.

3 Records

4 Vital Statistics.

5 Cattle mortality and

6 Rainguage

B 3:(Civil Supplies)

1 Correspondance relating to the Civil Supplies Department

2 Preparation of the pay bills, T.A bills etc. of the Civil Supplies.

3. Issue of cement permits and maintenance of the accounts

4 Periodicals relating to the Civil Supplies weekly monthly and fortnightly.

B4

Food Production 2. Grow More Food 3. Irrigation 4. A New Wo subsidy scheme. 5 Rural Water supply 6 Firka Development 7 Rural Welfare, 8 Harijan Welfare, 9 Loans, (Takkavi) L.I.L and A.L.Acts (Collection work in respect of loans granted 10 Other miscellaneous works under Food production (i.e. Vanamahotsava, Tree planting, compost week, etc.) 11 Lease (B.S.O.15-A)

B5

1 All DR Cases (Under the different categories)
2 Election (Correspondence)

B

1 Passport
2 Gun licences-
3 Criminal work
4 Jails
5 Cinematograph
6Entertainment
7 All statements and periodical relating to Criminal work and sub-Jail.

Deputy

- True Copy -

For Collector.

STATEMENT NO.III.

Comparative statement showing the criminal work on the file of Sub Magistrates in the District for July 1952 to December 1952.

On the file of the.	pending at the beginning of the mth.	Recd. during the mth.	Total for disposal.	Disposed of during the month.	pending at the end of the month.
1	2	3	4	5	6
		FOR JULY 1952.			
S.S.M.Coondapur.	26	193	219	193	26
" Karkal	56	25	81	224	57
" Kasargod.	48	26	74	34	40
" Mangalore	59	27	86	48	38
" Puttur	58	64	122	30	92
" Udipi	35	19	54	17	37
S.M.Belthangady	20	10	30	12	18
" Bantwal.	9	5	14	9	5
" Hosdrug.	52	20	72	23	49
		FOR AUGUST 1952.			
S.M.Coondapur	26	47	73	55	18
" Karkal	57	30	87	37	50
" Kasargod.	40	32	72	4932	40
" Mangalore.	38	46	84	46	38
" Puttur.	92	43	135	46	89
" Udipi	37	13	50	19	31
S.M.Belthangady.	18	8	26	15	11
" Bantwal.	5	13	18	11	7
" Hosdrug.	49	17	66	11	55
		FOR SEPTEMBER 1952.			
S.S.M.Coondapur	18	25	43	26	17
" Karkal	50	13	63	19	44
" Kasargod	40	23	63	33	30
" Mangalore	38	45	83	33	50
" Puttur	89	56	145	39	106
" Udipi	31	17	48	15	33
S.M.Belthangady	11	41	52	13	39
" Bantwal	7	2	9	3	6
" Hosdrug.	55	22	77	28	49
		FOR OCTOBER 1952.			
S.S.M.Coondapur	17	26	43	27	16
" Karkal	44	71	115	51	64
" Kasargod	30	136	166	50	116.
" Mangalore	50	181	231	78	153
" Puttur	106	58	164	67	97
" Udipi	33	87	120	31	89
S.M.Belthangady	39	14	53	14	39
" Bantwal	6	36	42	18	24
" Hosdrug.	49	43	92	60	32
		FOR NOVEMBER 1952			
S.S.M.Coondapur	16	44	60	37	23
" Karkal	64	43	107	43	64
" Kasargod	116	50	166	45	121
" Mangalore	152	65	218	118	100
" Puttur	97	105	202	79	123
" Udipi	89	54	143	39	104
S.M.Belthangady	39	15	54	24	30
" Bantwal	24	54	78	50	28
" Hosdrug.	32	36	66	28	38
		FOR DECEMBER 1952			
S.S.M.Coondapur	23	32	55	32	23
" Kakal	64	61	125	50	75
" Kasargod	121	48	169	71	98
" Mangalore	100	78	178	101	77
Puttur	123	54	177	62	115
" Udipi	104	62	166	47	119
S.M.Belthangady	30	17	47	25	22
" Bantwal	28	22	50	36	14
" Hosdrug.	38	16	54	30	24

S.K.Collector's Office,
Mangalore dated 22.7.53

For Collector.

Revenue Department
Subject

12

ESTABLISHMENT - Temporary-Deputy Tahsildar's office Hosdrug - One lower division clerk - and one typist - Further retention-Proposals-submitted.

Station:Madras Ref. M.5233/53-1 Dated: 14th September 1953.

From

Sri W.R.S. Sattianathan,I.C.S.,Commissioner of Land Revenue,Madras
Sri K.R. Rajaratnam,I.A.S.,Joint Secretary, Board of Revenue,Madras

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Read: Collector of South Kanara Ref.No.A1. 15996/53-2 dated 16-8-53. P2 infr
G.O.No. 3015 Revenue dated the 13-11-52. P8 of (T)

Reference:

Submitted to Government.

The Board recommends that the Government may be pleased to sanction the retention of one lower division clerk and typist last sanctioned in the G.O.cited, for a further period of one year from 1.11.53. (M 1)

P8 of (T)

Revd am [illegible]

For Joint Secretary.

To the Secretary to Government,Revenue Department, Madras with encl. in orgl. Copy to Collector of South Kanara.

yrm. 14/9/

F

RT 5234. 13

IN DUPLICATE
Ref.C.No A1. 15996/52.2

South Kanara Collectorate office
Mangalore dated 16..8..53.

From

Sri A.Mahalingam Chettiar, B.A.,
Collector of South Kanara.
Mangalore.

M3 (duplicate of 5233)

To

The Secretary to the Board of Revenue,
Land Revenue Chepauk, Madras.5

Sir,

SUBJECT: ESTABLISHMENT: Temporary Dy.Tahsildar's office Hosdrug. One L.D.C. and one tyrist - Further retention proposals submitted-

Ref:.1.G.O.Ms.No 2536/Rev.dated 26.9.1947 not printed
2.G.O.Ms.No 3015. Rev. dated 13.11.1952.

p 8 9 (T)

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p 8 9 (T)

The sanction accorded in the G.O. cited second to the further retention of the temporary posts of one L.D.C. and one typist specified in the e annexure /-- created in the G.O. cited first will expire on 31.10. 1953. I have examined the question of the further retention of these posts. The need which existed when these posts were created still continues. The work in the Dy.Tahsildar's office Hosdrug has increased considerably after the Sub Taluk was declared as an independent one. In this connection I invite the Board's kind attention to my report Ref.A1. 21766/52.7. dated 22.7.1953 in which proposals have been submitted for the appointment of an U.D.C. to cope up with the increased work and to do supervision work with a view to bring the work in the office to a satisfactory condition. The continuance of the post of Addl.L.D.C. and typist for a further period of one year is quite necessary. I request that the Board may be pleased to obtain necessary sanction from the Government

2/- A statement showing the statistics of work is enclosed.

Yours faithfully

For Collector.

18/8

mv 17.8.

KM 17/8

Office in which sanctioned.	Staff sanctioned	G.O. in which last sanctioned.	Purpose	Scale of pay	Period of further retention applied for
1	2	3	4	5	6
Dy.Tahsildar's office, Hosdrug.	One L.D.C.	G.O.Ms.No.3015 Rev.dated 12.11.52	To cope up with the increased work since the conversion of the Sub Taluk into an independent one.	Rs.45-90 P.M.	for one year from 1.11.52.
do	One typist.	do	do	Rs.45.90 P.M. plus a Spl.Pay of Rs.10/- if qualified.	do.

for Collector.

South Kanara Collector's office)
Mangalore dated 16....8---1953)
mv 17.8.

Statement showing the No.of clerks and statistics of work in the Dy.Tahsildar's office Hosdrug.

Clerks	Total No.of currents including replies 4,5,6,7 & 8A currents Pdl,etc)received during		Average per day for clerk.		Remarks.
	1951	1952	1951	1952.	
1	2	3	4	5	6
A.SECTION					
A1	985	1235	6	7	These clerks have to attend to treasury and special funds work besides the correspondence noted in cols. 2 to 5.No.of chalans in 1952 is 7613 and Mrs.is 7082.
A2.	824	1084	4	6	
A3.	3195	3282	18	18	
.B.SECTION					
B1,	2296	2085	13	11	
B2	5861	5987	32	33	
B3	1900	2224	10	12	Civil Supplies Clerk work
B4	1401	1502	8	8	Food production clerk
B5	10419(a)	12885(a)	57	49	
B5	-	919	-	9	For disposal of darkhast applications.
Typist	10410(a)	12885(a)	57	49	(a)in terms of single spaced pages
C.SECTION					
C1.	1172	2210	6	12	Magisterial clerk.

Note:1.A statement showing the work allotted to each clerk and the registers maintained by each is enclosed.

2.The above staff includes one L.D.C. appointed with effect from 5.12.1947 and continued without sanction. Please see report Ref.A1. 21766/52.C dated 22.7.1953 in this connection.

for Collector.

S.K.Collector's office(
Mangalore d/ 17.8.53)

15

ITEMS OF WORK ATTENDED TO BY HEAD CLERK.

A1.

1. Jamabandy - Jamabandy returns and other items.
2. Tasdik
3. Bought in land.
4. Village officers. 36 vouchers and monthly accounts. Special funds. Cattle pounds- 18 vouchers and monthly accounts
5. Fore cast-reports.
6. Season report.
7. Cesses.
8. Revenue recovery.

A2.

1. Maintenance of the receipt accounts of the sub Treasury.
2. Maintenance of the Disbursement accounts of Treasury.
3. Stamp accounts Sub registers etc
4. Opium
6. Prohibition
6. Pension both civil and Military (About110) pensioners
7. Contingencies and permanent advance.
8. Amanath accounts.
9. Correspondence and various periodicals connected with all the above subjects.

A.3

1. Establishment.
2. Forest offence.
3. Miscellaneous.
4. Evacuees.
5. Budget and control of expenditure under 25 G.A. and other Stt.
6. Mines and Minerals.
7. Education
8. Office Procedure.
9. Forests.

B.1

1. Encroachment.
2. Land Acquisition
3. Alienation
4. 7R. Cases.
8. 8A registers.
6. F.B. Register.
7. Escheat.
8. Revenue Inspector's diaries.
9. Revenue Records and Registration
10. Relinquishments.
11. Leases und r 24.A.

B.2

1. S.K.R
2. K.R.
3. Records.
4. Vital Statistics.
5. Cattle mortality and
6. Rainguage.

B.3. (Civil supplies)

1. Correspondants relating to the Civil Supplies Department.
2. Preparation of the pay bills T.A. Bills etc of the Civil supplies
3. Issue of cement permits and maintenance of the accounts.
4. Periodicals relating to the Civil Supplies weekly monthly and fortnightly.

B4.

1. Food production. 2. Grow More Food. 3. Irrigation 4. New Well subsidy Scheme. 5. Rural Water supply. 6. Pirka Development. 7. Rural Welfare. 8. Harijan Welfare, 9. Loans. (Takkavi) L.I.L and A.L.Acts. (collection work in respect of loans granted 10. Other miscellaneous works under Food Production (i.e. Vanamotsava Tree Planting Compost week etc. 11. Leases (B.T.O. 15.A)

B5.

1. All D.R. Cases (under the different categories.
2. Elections (correspondance)

C.

1. Passport.
2. Gun licences.
3. Criminal work.
4. Jails.
5. Cinematograph

~~Cinematograph~~. Entertainment. 18

All statements and periodicals relating to Criminal work and sub ja

/True copy/

Enclosure II to this office R.Dis. 2794/53.dated 29.5.1953.

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A1. Maintaining land Revenue Chitta. 34
Passing of bills of village officers of ~~24~~ villages.
of this sub taluk

A2.Attending to disbursements and Receipt work in sub treasury. Pension payments. All kinds of work conne with treasury.

A3. Evacuee ledger-Maintaining.Service Registers of the incumbents of this office. Preparation of pay bills.T. bills Forest offence Register. O.E.A. register. All registers connected with the establishment work.

B1. B.Memo.Register. Register Nos. 5,7 and 8A.

B2.In addition to the work shown in the statement, this clerk attends to record work. Copy application etc.

B3. All accounts relating to Civil Supplies Preparation of pay bills etc of the Civil Supplies Establishment, Accounts relating to gruel centre.

B4. Loan register relating to Government's Food Produc sc.eme R.W.S.Minor Irrigation.

B5. There is the special post sanctioned for the disposa of darkhast applications. Election work is also being attended to by this clerk for want of suitable hands to attend to this ~~office~~ work.

C.Clerk.(Magisterial)
All criminal registers No.4,6,7,8,10,11,16,22,22A etc.writing of summons etc. of the criminal cases, ~~etc.~~ ~~writing of~~ Sub Jail Registers. Administration Registe Lock up register, Labour Register. All accounts relatin to sub Jails gun licence register.

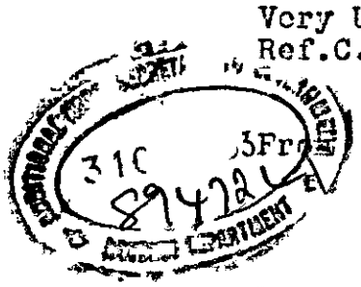
/True copy/

KJ 1958.

17

Very Urgent.
Ref.C.No.A1.15996/53.4.

South Kanara Collector's Office,
Mangalore, dated 29--10--1953.



Sri A. Mahalingam Chettiar, I.A.S.,
Collector of South Kanara.

To

The Secretary to the Board of Revenue,
Land Revenue, Chepauk, MADRAS-5.

Sir,

ESTABLISHMENT -Temporary -Dy.Tahsildar's Office Hosdrug - One L.D.C and one typist - Further retention.

--:o:-- Ppl3 onte

Ref:-1.My Ref.A1.15990/53-2 dated 15.8.53.
2.Board's Ref.M.5233/53-1 dated 14.9.53.

--:o:-- Ppl2 onte

I invite the Board's kind attention to my report cited and the Board's recommendation thereon to the Government. The present sanction of the post of the L.D.C. and the typist covered by the above proposals will expire on 31.10.53. The further retention of this staff is quite essential as already report by me, and disbandment and subsequent re-employment will cause dislocation and inconvenience in the Deputy Tahsildar's Office where the work is already in an unsatisfactory condition. I am, therefore, allowing the Lower Division Clerk and the typist to continue beyond 31.10.53. I request that my action may kindly be appended.approved.

Yours faithfully

For Collector. 29/10/53

Copy to the Secretary to Government Revenue Department, Fort St.George, Madras-9.

Copy to the Deputy Tahsildar Hosdrug.

sr/29-10

Rev. Dept.

CNo. 72446 LG/53

Pl. issue
14/11/53

Establishment - Temporary - (South Kanara) - Dy. Tahs's office, Hosdrug - Employ--ment of an upper division clerk - Retention of a lower division clerk and a typist - Proposals - Orders passed.

Read: G.O. Ms. 3015 Rev., dated 13-11-1952
From the Bd. of Rev., No. M. 4673/53-1 dt 27.8.53
From the Bd. of Rev., Ref. M. 5233/53-1 dt 14.9.53
From the Coll. of S. Kanara, Ref A1-15996/53-4 dt 29.10.5

G.O. Ms. No. 3178 dated 16-11-1953.

The Govt. Consider that the statistics furnished by the Collector of South Kanara do not justify the employment of an upper division clerk in the office of the Dy. Tahr., Hosdrug, as recommended by the Board of Revenue in its first reference read above. They however sanction the conversion on a temporary basis of the post of a lower division clerk in that office to that of an upper division clerk for the period up to 31-10-1954 or till the necessity ceases whichever is earlier, to cope with the general increase of work and to supervise the work of the clerks in B. section.

2. Sanction is also accorded for the retention for a further period of one year from 1-11-1953 or till the necessity ceases whichever is earlier, of one lower division clerk and the typist in the Dy. Tahr's office, Hosdrug, last retained in G.O. Ms. 3015 Rev., dated 13-11-1952, to cope with the increased work on account of the conversion of the sub taluk into an independent one.

3. The staff sanctioned above will be on the usual scales of

19

pay (and) dearness allowances admissible to them under the rules. The typist will also be eligible for a special pay of Rs. 10 (Rupees ten only) per mensem if qualified.

4. The expenditure should be debited to the appropriate sub heads under "25 General Administration."

5. The action of the Collector of South Kanara in having retained the staff referred to in para 2 above beyond 31-10-1953 in anticipation of Govt's sanction is approved.

3.11.53

3.11.53

4/11/53

4/11/53

To the Board of Revenue (L.R.)

To the A.G. thro' Fin.

To the Collector of South Kanara.

REVENUE DEPARTMENT.

Subject:-

Establishment - Temporary - Deputy Tahsildar's Office, Hosdrug - One Lower Division Clerk and one Typist - Further retention.

Station: Madras. No.M.5233/53-2 Dated 17-11-53.

Sri.W.R.S.Sattianathan, I.C.S., Commissioner of Land Revenue.
Sri.C.S.Krishna Moorthi, I.A.S., Secretary, Board of Revenue.

Read:-Board's Ref.M.5233/53-1 D/14-9-53.- P 12 of of (B)
From the Collector, South Kanara, Ref.C.No.A1.15996/53.4. dated 29-10-53.— P 17 of of (B)

REFERENCE:--

1. x x x

2. The present sanction expired on 31-10-53, and the Collector is continuing the staff in anticipation of sanction of Government. The Board requests that the action of the Collector may be ratified.

For SECRETARY.

To
The Secretary to Government, Revenue Department (Para 2 only).
The Collector of South Kanara (Para 1 only)

CSR/19-11

Copy of Ref.C.No.A1.15996/53.4 D/29-10-53 from the Collector of South Kanara:--

Sub:-Establishment - Temporary - Dy.Tahsildar's Office, Hosdrug - One L.D.C. and one typist - Further retention.

Ref:-1. My Ref.A1.15996/53-2 D/16-8-53. P 13 of of (B)
2. Board's Ref.M.5233/53-1 D/14-9-53. — P 12 of of (B)

I invite the Board's kind attention to ~~the~~ my report cited and the Board's recommendation thereon to the Government. The present sanction of the post of L.D.C. and the typist covered by the above proposals will expire on 31-10-53. The further retention of this staff is quite essential as already reported by me, and disbandment and subsequent re-employment will cause dislocation and inconvenience in the Deputy Tahsildar's Office where the work is already in an unsatisfactory condition. I am, - therefore, allowing the Lower Division Clerk and the typist to continue beyond 31-10-53. I request that my action may kindly be approved.

(Sd) x
For Collector.

/ True Copy /

CSR/19-11

To U.S. Rev. Dept.

Orders have already been issued in the matter — vide P 18-19 of of (B) This may be lodged and stitched with (B).

25-11-53

26.11.53

20/11/53

Ref.C.No.A1.16996-53-6 S.Kanara Collector's office,
Mangalore dated 19.11.53.

UNDER SECRETARY TO GOVT.
8 NOV 1953
REVENUE DEPARTMENT

From

Sri A.Mahalingam Chettiar, I.A.S
Collector of South Kanara.

To

The Secretary to the Board
of Revenue
Land Revenue, Chepauk
Madras 5.

Sir,

Sub: Establishment: Temporary--Dy.Tahsildar's office Hosdrug--one L.D.C and one typist--further retention.

Ref: 1.My Ref.A1.16996-53-2 and 4 dated 16.8.53 and 29.10.53.
2.Board's Ref.M.5233/53-1 dated 14.9.53.

I request early orders.

Yours faithfully,

Copy to the Secretary to Government
Rev. Dept., Fort St. George
Madras 9

For Collector.

5 11

concerned to give the same volume of work as an ~~average~~ current. The Board has apparently included vouchers & chalans also. The draft memo below has been suitably amplified

true; but they also make some amount of work

Hz

A single chalan or a single number with ~~no~~ ~~gain~~ regard as much attention as a single current. There is no need to consult the Bd on this pt. The last course would be to eliminate the 2 clerks concerned and the currents recd by them from our calculations. (~~Examine~~ these two are not ~~our~~ workers ~~for~~ under-workers) Examine whether ~~this~~ Board on this basis ~~can~~ put up URGENTLY

HS 18/9/53

Hz 18/9/53.

number of currents

~~recommended~~ by the remaining 7 clerks during 1952 was 18,209. This comes to only 8.7 currents per clerk per day. ~~As the matter~~ The additional upper division clerk has been asked for by the Collector in order to supervise the work of other clerks in B section. For this purpose it seems sufficient if a post of lower division clerk in the office is converted into an upper division post for a period of one year in the first instance ~~with~~ ~~extension~~. ~~Finance~~ Finance may see.

1209

A copy of

ADDITIONAL DEPUTY SECRETARY TO GOVERNMENT
7598
24 SEP 1953
FINANCE DEPARTMENT

Hz 23/9

HS 21/9/53

Hz 21/9/53

Hz 23/9

Finance No. No 72446 S/5
24-9-53

LB

Finance Sec II

Finance may agree to the proposal of Revr at 'A' on p2. above

It is presumed that the post of upper division clerk sanctioned for election work will not be continued beyond 15.10.53.

The extra cost involved works out to about Rs 430 pa.

RR 30.9.53

3/10/53 Revr.

R.D

759/81/E2/53-1

3-10-53

Secretariat Asst. Secretary to Government Revenue Department 5-OCT 1953 82624

To A.S.

~~The file may now be sent to Pub (Ele) with reference to Halvare~~. The employment of the u.d.clerk was sanctioned by Pub(Elec). They may therefore see w.r.t A above.

9/10/53

9.X.53

Pub (Elec)

Rev.Sec.No.
724464/S3-2
10-10-53

Assistant Secretary to Government Chief Secretariat 4925 12 OCT 1953

The presumption at "A" above is Correct. The file may be returned to Revenue dept

12.10.53

TB. 10.53

Revr

Pub (Elec) Dept
U.O No 4925/53-1
13/10/53

Assistant Secretary to Government 14 OCT 1953

Rev. Dept

To A.S

Please see the notes from p 1 ante. A draft order is subd for approval.

M. May Esq

RR
23.X.53

24 OCT 53

Finance Sec

Finance Sec

(Finance last saw on p.3 above)
The draft order below may ~~be passed~~ accepted subject to the slight amendment indicated in pencil.

RR
28.10.53

28/10/53

DR
29/10 Rev

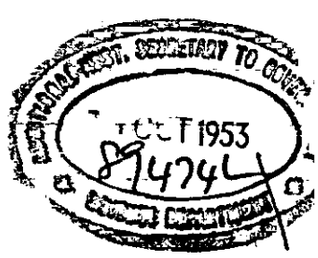
Rev No. no.
T2446 L/S&T-1
26-X-53
AA. 12

5/M (HR)

11

29-10-53

REV



1,002—16-2-53.

C. No. 77747 4/53 **Revenue Department.**

READ.— G.O. Ms No-3015-Rev dt 13-11-52. page T

From the Board of Revenue, Reference No. M.52 33/53-1, dated 14-9-53 p1 of

G.O. Ms. No. dated

The Government sanction the ~~employment~~/retention of the additional staff specified in the Annexure below on the scales of pay and for the periods, etc., mentioned therein. The staff sanctioned will be eligible to draw the dearness allowance and other allowances admissible to them under the rules.

2. The expenditure should be debited to the appropriate sub-heads under "25. General Administration"

21/9/53

To the Board of Revenue. (L. R)
" Accountant-General, through Finance
" Collector of South Kanara

ANNEXURE / p 8 T

Office in which sanctioned. (1)	Staff sanctioned. (2)	Government Order in which last sanctioned. (3)	Purpose. (4)	Scale of pay. (5)	Period of present sanction. (6)
Deputy Tahsildar's office, Hosdurg South Kanara.	One l.d.c	G.O. Ms No 3015-Rev dt/13-11-52	To cope with the increased work, since the conversion of the sub-Taluk into an independent one.	Rs 45-90 p.m.	For a period of one year from 1-11-53 or till the necessity ceases which- ever may be earlier
2. do	One typist.	do	do	Rs 45-90 p.m. plus a Spl. pay of Rs 10 p.m. if qualified	do

21/9/53

p 8 T

NOTE:-

To U.S.

Please see the Bod's office in the (E&) 12-17 CE

2. The proposal in this file relates to the further retention of the addl l.d.c & ty post employed in the Dy - Tahsildar's office Hosdrug. The average receipt of currents per clerk per day in the office comes only upto 8.7 (of the two clerks dealing with treasury & ppl fund work are excluded) Bont in view of the proposals in the last to convert one post of l.d clerk into an upper division post for greater supervision of B note file, the ~~staff~~ may be retained for a further period of one more year from 1-11-53 There is sufficient justification for the retention of the typist. finance may see for acceptance of the draft order at p1 ante.

21/9/53 KB 21/9/53

In view of the unsatisfactory condition of the office (also Ap 4 of the Top file) the l.d. clerk may be retained; ~~of the~~ for ~~proposal in the Top file is appl~~ if the proposal in the Top file is approved, a corrigendum only will issue

21/9/53

Fin

Rev. no. no 77747 L/53-1

21-9-53

ADDITIONAL DEPUTY SECRETARY TO GOVERNMENT 75186 E2 22 SEP 1953 FINANCE DEPARTMENT

Finance (E.II)

Having regard to the daily average number of currents per clerk in the Dy.Tahsildar's Office, Hsodrug and the general unsatisfactory state of that office, the proposal to continue the temporary L.D. clerk and 1 typist may be agreed to. The proposal of Revenue to issue a consolidated order covering the proposals in this and the L.F. above may also be agreed to subject to the suggestion that the period of sanction may be upto 31-3-1954 for the present.

RR 3.10.53 3.10.53 4/10/53 Rev

Fin No.75513A/E II-1/5 Lo-53

Revenue Department

To A.S.

Please see the notes from page 1 ante. The proposal in this file has been embodied in the draft submitted in the top file. The papers in this file may be merged with those in the top file.

RR 17.X.53. 18x53

To U.S.

[The previous notes need not be read except where referred to.]

The proposals in this file relate to the sanction and retention of certain temporary staff in the Deputy Tahsildar's office, Hosdrug, South Kanara district. These proposals are (i) the sanction for the employment of an upper division clerk, and (ii) the retention of a lower division clerk and a typist already continuing. These proposals were dealt with separately, but it has been ordered that a combined order should issue on the proposals. The two files have been clubbed together now. A brief summary of the proposals is given below.

2 (i) Employment of an upper division clerk. For the reasons given in his letter dated 22-7-53, the Collector of South Kanara proposed the employment of an upper division clerk for a period of one year in the Dy. Tahs's office, Hosdrug, to cope with the general increase of work and to supervise the work of other clerks in B section. The Board recommended the proposal. This Dept., however, considered it sufficient if the post of a lower division clerk in that office was converted into an upper division post for a period of one year in the first instance. Finance agreed to the proposal. Note in the other file (which is now clubbed with this) on the retention of the lower division clerk and the typist

Item (ii) below

in the same office for a further period of one year from 1-11-53, Finance suggested that the period of sanction for the temporary staff might be up to 31-3-54 for the present. It may be mentioned here that both before and after this suggestion, Finance have agreed to the proposal of this Dept to convert a lower division clerk's post to upper division for a period of one year. It is not therefore clear why Finance want to restrict the period to 31-3-1954 when it is proposed to issue a combined order on the proposals. This period is too short for the Collector to give effect to the order for the conversion of the post and apply in time for its continuance, if necessary, after assessing the necessity for it. This Dept may therefore suggest that the period of sanction may be limited to 31-10-1954 so as to synchronize with the period of retention of the lower division clerk and the typist in the same office proposed below. Finance may see again.

(ii) Retention of a lower division clerk and a typist. As a result of the conversion of the Hosdrug sub-taluk into an independent one with effect from 1-12-1947 and the opening of a sub treasury with effect from 1-2-1949, there has been abnormal increase in work in the Dy. Tahs office, Hosdrug. In their order Ms. 2536, Rev., dated 26-9-49, the Govt. therefore sanctioned an additional lower division clerk and a typist to cope with the increased work. This staff is being continued year after year. The sanction last accorded expired on 31-10-53. In his letter dated 16-8-1953,

10

E II

the Collector stated that it was quite necessary to continue this staff for a further period of one year from 1-11-53. The Board recommended the proposal. This Dept. examined the proposal with reference to statistics and conceded the necessity to continue the staff for a further period of one year. Finance agreed but suggested that the period of retention might be up to 31-3-54. For the reasons given in the preceding sub paragraph, this staff also may be continued up to 31-10-54. The Collector has since reported that he is continuing the staff in anticipation of sanction. His action may be approved. Finance may see again.

3. Subject to orders, a revised and consolidated draft order is submitted below for approval. Finance may see for acceptance.

3.11.53

The reasoning at 'A' on page 9 ante is correct. We may ~~pass~~ for retention till 31.10.54.

Draft is for approval. Fin may see for acceptance.

4/11/53

4/11/53

Fin.

Rev U.O. 72446 LG/53-3
4-11-1953

FIN

Fin (EII)

Please see previous Fin. note ex p. 7 above and the notes following. In the circumstances urged at A overleaf, the draft order may be accepted.

With ref. to the Revenue Dept's remarks overleaf, ~~[illegible]~~ the establishment in the Deputy Tahsildar's Office, Hosdrug is

ADDITIONAL DEPUTY SECRETARY TO GOVERNMENT
8475
7 - NOV 1953
E II
FINANCE DEPARTMENT

large for a dy Tahsil office and thus, dept made the suggestion at R ~~inp~~ ? above to facilitate early review for the necessity of the staff

NVG
7.11.53

Rev.

8/11/53

Rev

Fin.

84152/EII/537
7.11.53

To U.S. Rev. Dept.

Please see the note of the Fin. Dept. on pp 10-11 above. That Dept has accepted the draft order below. It may issue.

14.11.53
h
14/11/53

14/11/53

UNDER SECRETARY TO GOVERNMENT
NOV 1953
91041 G
REVENUE DEPT.
h
9.11.53